**PBS Project Responsibilities:**
- Training material and content free of charge
- Summer Institute stipends ($125.00 per day for 3 days of training) - pending funding
- Travel stipends based upon training location (if out of district travel required)
- Technical assistance and support during training
- On-site and remote technical assistance with Coaches and District Coordinators
- Support for District Coordinators during training, planning, and implementation
- Facilitation of Annual District Leadership Team Meetings
- SWIS III License Agreement for the first year
- Additional training across the levels of PBS if data indicate need
- Mid-Year and End-of-the-Year Reports mailed to District Coordinators for completion
- Summary of district data provided every fall upon completion of the evaluation reports

**District Coordinator Responsibilities:**
- District-level person (e.g., SDFS Coordinator, SEDNET Project Manager, Program Supervisor, School Psychologist, etc.)
- Manages or co-manages district budgets that support school-wide initiatives
- May also be a coach in a small county
- Main contact person for Florida’s PBS Project
- Liaison between PBS Project, SDFS, related projects, and Coaches
- Secures additional funding to support school-wide initiatives (if necessary)
- Schedules trainings (including additional trainings that schools may deem necessary)
- Schedules district-level meetings (e.g., Coaches, annual action planning meetings, etc.)
- A facilitator and team member of the District Leadership Team
- Responsible for implementing the evaluation (i.e., data) activities/system
- Attends the school-wide trainings for new teams
- Attends and possibly co-trains with PBS Project for ongoing teams
**Coach Responsibilities:**
- Can be a district-level (external) or school-based (internal) person (e.g., education specialist, school psychologist, social worker, behavior specialist, guidance counselor, etc. - cannot be a classroom teacher)
- Their position provides them the freedom to move across schools (if needed)
- Knows the school-wide PBS process well
- Has completed and fully participated in the 3-day SWPBS Training
- Has the skills necessary to effectively facilitate teams throughout the process (across the school year during team meetings and during activities in trainings)
- Attends any training with their respective school-based teams and may co-train with PBS Project in subsequent school years (i.e., after first year of district implementation)
- Attends yearly Coaches’ Trainings hosted by PBS project
- A facilitator and team member of the school team but not the same as the Team Leader
- Completes Mid-Year & End-of-the-Year Reports and submits to District Coordinator
- Reports to the District Coordinator
- Main contact person for the school-based team

**Team Member Responsibilities:**
- PBS Team should remain small (3-8 participants)
- School Advisory Council should have a role with the PBS Team
- Consider diverse representation on PBS Team that include: general education teachers, special education teachers, electives, administration, guidance, student support services, specials teachers, and parents
- At least one administrator present and actively involved on the PBS Team
- Consider a Core Team vs. Peripheral Team
- Meet at least once per month as a PBS Team with an established agenda
- Assess the current behavior management practices on campus
- Examine patterns of behavior on campus
- Obtain staff and faculty commitment and maintain throughout school year
- Develop a school-wide plan
- Obtain parental participation and input
- Oversee, monitor, and evaluate all planned objectives and activities developed by team
- Communicate PBS activities and results to faculty, staff, parents, and students