Leisure City K-8 Center
2005-2006
School Wide Positive Behavior Support

A program designed to help target and resolve problem behaviors and target high-risk locations on campus and peak times of disruptive behavior during the school day.
We have met our goal of enforcing the mandatory uniform policy.

We are continuing efforts to maintain student attendance. Our average daily attendance is 94%. Each staff member is responsible for monitoring student attendance.

There has been a remarkable decrease in the number of student altercations.

We have been successful in decreasing the number of student suspensions.
EVERY CLASSROOM SHOULD HAVE POSTERS DISPLAYED FOR
THE SCHOOL WIDE EXPECTATIONS

And

DOLPHIN PRIDE WORDS

(Use these to redirect student behavior. Use these to praise positive behavior.)

EACH TEACHER SHOULD HAVE TAUGHT THE SCHOOL WIDE
EXPECTATIONS USING THE LESSON PLANS PROVIDED

(Review these lessons with students now that we are at the mid-point of our school year.)
OUR MOST IMPORTANT GOAL

SWIS (School Wide Information System) DATA
LEISURE CITY K-8 CENTER DISCIPLINE FLOW CHART

1st Offense
Verbal/Nonverbal Techniques
(Parent Contact Required)

Behavior ceases. Acknowledge effort.

IS THE INCIDENT MAJOR?

1st Offense
Refer to Administrator
Complete SCAM and SWIS forms.

Optional Consequences
Reassign seat
Detention - 24 hour prior notice
Behavior Chart
Peer Mediation
Alternative Assignment

2nd Offense
Student Conference
(Parent Contact Required)

Behavior ceases. Reward positive behavior.

3rd Offense
Reassign Seat
(Parent Contact Required)

4th Offense
Counselor Intervention
(Parent Contact Required)
Parent Conference

5th Offense
Administration Referral
(Parent Contact Required)
Complete SCAM & SWIS forms.

CRISIS PROCEDURES

“CODE RED/YELLOW”
Everyone inside classroom or nearest secure area, doors locked, lights off, everyone down on the floor.

“CODE SPILL ALERT”
Everyone inside classroom, doors sealed with plastic sheets used as sealants, students under desks.

“FIRE DRILL”
All staff members with their students quickly evacuate in an orderly fashion using the evacuation route on map. Teachers must have grade book. No student will be released to an adult on the evacuation path. Check student attendance once outside.
DETENTION PROCEDURES

- Complete Detention Form
- Contact Parent and Document Details – 24 HOUR NOTICE REQUIRED
- Ask the parent how the student will get home. Document the response.

**DOCUMENTATION SHOULD CONTAIN:**

- **WHO?**
- **WHAT?**
- **DATE**
- **TIME**
- **TELEPHONE NUMBER**
- **OUTCOME**

- STAY WITH THE CHILD UNTIL THE CHILD HAS BEEN PICKED UP
Leisure City K-8 Center
SWIS Form
MAJOR INFRACTIONS ONLY

Student Name: __________________________  Grade: __________________________

Referred by: ___________________________  Date: __________________________  Time: __________________________

Location: □ Bathroom  □ Cafeteria  □ Classroom  □ Common Area
           □ Gym  □ Hallway  □ Library  □ Office
           □ Parking Lot  □ Playground  □ Field Trip  □ Bus Loading Zone
           □ Bus  □ Other

Explain other: ________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
<table>
<thead>
<tr>
<th>Problem Behavior</th>
<th>□ Defiance/Disrespect</th>
<th>□ Disruption</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ Abusive Language/Inappropriate Language/Profanity</td>
<td>□ Disruption</td>
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<tr>
<td></td>
<td>□ Alcohol</td>
<td>□ Alcohol</td>
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<tr>
<td></td>
<td>□ Bomb Threat</td>
<td>□ Arson</td>
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<tr>
<td></td>
<td>□ Dress Code Violation</td>
<td>□ Combustibles</td>
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<tr>
<td></td>
<td>□ Forgery/Theft</td>
<td>□ Fighting/Physical Aggression</td>
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<td></td>
<td>□ Lying/Cheating</td>
<td>□ Harassment/Bullying</td>
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<td></td>
<td>□ Skipping/Truancy</td>
<td>□ Drugs</td>
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<tr>
<td></td>
<td>□ Excessive Tardiness</td>
<td>□ Property Damage/Vandalism</td>
</tr>
<tr>
<td></td>
<td>□ Weapons</td>
<td>□ Tobacco</td>
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<tr>
<td></td>
<td></td>
<td>□ Other</td>
</tr>
</tbody>
</table>

Explain other: ________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________
Possible Motivation:

- Avoid Adult
- Avoid tasks
- Obtain Adult Attention
- Obtain Items/Activities
- Obtain Peer Attention
- Don’t Know/Unclear

□ Other/Explain:
Others Involved:  □ None □ Peers □ Staff
□ Substitute □ Teacher □ Unknown
□ Other/Explain: ________________________________

Administrative Decision:  □ Bus Suspension □ Conference with Student
□ Expulsion □ Individualized Instruction
□ Loss of Privilege □ Outdoor Suspension
□ Parent Contact □ Restitution
□ Saturday School □ Detention

Days Suspended: ________________

Parent Contact/Other Information: ____________________________________________

________________________________________

________________________________________

________________________________________
Leisure City K-8 Center
SWIS Form
MINOR INFRACTIONS ONLY

Directions: Complete this form for each minor infraction. Once the student accumulates five minor infractions, then all forms along with the SCAM should be submitted to the administrator.
MINOR BEHAVIORS

Problem Behavior: □ Defiance/Disrespect  □ Disruption
 □ Dress Code Violation  □ Forgery/Theft
 □ Harassment/Bullying  □ Lying/Cheating
 □ Skipping/Truancy  □ Excessive Tardiness
 □ Property Damage/Vandalism  □ Abusive Language/Inappropriate Language/Profanity
 □ Other

Explain other: ___________________________________________________________
____________________________________________________________________
____________________________________________________________________
MINOR AND MAJOR FORMS
DIFFERENCES

- DIFFERENT BEHAVIORS
- NO ADMINISTRATIVE INVOLVEMENT/DECISION REQUIRED ON MINOR FORMS
HOW TO USE THE FORMS

SWIS MINOR FORM

1. Each time a child has a behavior incident complete a minor form. Contact the parent and record the details on the form. File the form in your classroom files.

2. Every two weeks on Monday submit all of your minor forms to Ms. Gonzalez or Ms. Zorilla and Ms. Idrogo. These forms will be returned once they are processed.

3. On the fifth offense complete a SCAM and attach all SWIS Minor forms. Forward all of these documents to the appropriate administrator.
SWIS MAJOR FORM

Complete the SWIS Major form and a SCAM for all major behaviors.

Submit both forms to the appropriate administrator.
BENEFITS OF SWIS

➢ BEHAVIOR AND DISCIPLINE DATA READILY AVAILABLE
➢ SYSTEM AND PROCESS FOR REPORTING AND DOCUMENTING DISCIPLINE INFORMATION
➢ TRACK THE NUMBER OF INCIDENTS
➢ TRACK THE NUMBER OF SUSPENSIONS
➢ TARGET FREQUENT BEHAVIORS
➢ TARGET PROBLEM AREAS
➢ REDUCE BEHAVIOR INCIDENTS