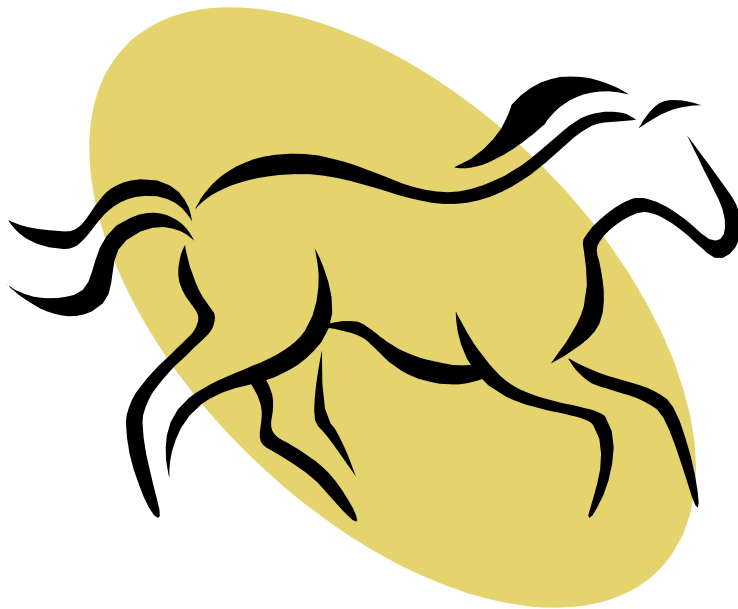


**Clarcona Elementary School**



**Positive Behavior Support  
(PBS)**

**2007-2008**

# Student Creed



**As a Clarcona student:**

**I have the right to learn.**

**I have the responsibility to come prepared, to pay attention  
and do my best work.**

**I have the right to feel safe.**

**I have the responsibility to behave in a safe and orderly  
manner by following school and classroom rules.**

**I have the right to be respectful.**

**I have the responsibility to treat adults and students  
respectfully.**

# School Rules



- 1. Listen and follow directions.**
- 2. Walk at all times.**
- 3. Keep hands, feet, and objectives to yourself.**
- 4. Be kind with your words and actions.**

# School Expectations



**C**ooperation

**O**ffer Compassion

**L**isten and Follow Directions.

**T**ake responsibility

**S**how Respect

# Cafeteria



## **C**ooperation

- ✓ Clean up your area.

## **O**ffer Compassion

- ✓ Help others in need.
- ✓ Use soft voices.
- ✓ Always use kind words.

## **L**isten and Follow Directions.

- ✓ Follow instructions from adults.
- ✓ Straight and quiet line.

## **T**ake Responsibility

- ✓ Clean up after yourself.

## **S**how Respect

- ✓ Use good manners.
- ✓ Accept others personal space.
- ✓ Keep hands and feet to yourself.

# Hallways



## Cooperation

- ✓ Go directly to your destination.

## Offer Compassion

- ✓ Help others in need.
- ✓ Always use kind words.

## Listen and Follow Directions.

- ✓ Follow instructions from adults.
- ✓ Listen for announcements.

## Take Responsibility

- ✓ Walk directly to your destination in an orderly manner.
- ✓ Keep your hands and feet to yourself.

## Show respect

- ✓ Use good manners.
- ✓ Accept others personal space.
- ✓ Keep hands and feet to yourself.

# Classroom



## Cooperation

- ✓ Do not interrupt or bother others.

## Offer Compassion

- ✓ Help others in need.
- ✓ Always use kind words.

## Listen and Follow Directions

- ✓ Follow instructions from adults.

## Take Responsibility

- ✓ Be prepared.
- ✓ Accept others personal space.
- ✓ Follow all rules.

## Show Respect

- ✓ Use good manners.
- ✓ Accept others personal space.
- ✓ Keep hands and feet to yourself.



**C**ooperation  
✓ Be a team player.

**O**ffer Compassion  
✓ Help others in need.  
✓ Always use kind words.

**L**isten and Follow Directions.  
✓ Follow instructions from adults.

**T**ake Responsibility  
✓ Use equipment properly.  
✓ Wear safe shoes.

**S**how Respect  
✓ Use good manners.  
✓ Accept others personal space.  
✓ Keep hands and feet to yourself.

# Dismissal



## C

### ooperation

- ✓ Pay attention to announcements.

## O

### ffer Compassion

- ✓ Help others in need.
- ✓ Always use kind words.

## L

### isten and Follow Directions

- ✓ Follow instructions from adults.

## T

### ake Responsibility

- ✓ Go directly to your destination.
- ✓ Walk directly to your destination in an orderly manner.

## S

### how Respect

- ✓ Use good manners.
- ✓ Accept others personal space.
- ✓ Keep hands and feet to yourself.

# BUS



## **C**ooperation

- ✓ Sit and stay in your assigned seat.

## **O**ffer Compassion

- ✓ Help others in need.
- ✓ Always use kind words.
- ✓ The driver is the leader.

## **L**isten and Follow Directions

- ✓ Follow instructions from adults.
- ✓ Voices off at all railroads.

## **T**ake Responsibility

- ✓ Follow instructions from adults.
- ✓ Accept others personal space.
- ✓ Walk directly to your destination in an orderly manner.

## **S**how Respect

- ✓ Use good manners.
- ✓ Accept others personal space.
- ✓ Keep hands and feet to yourself.

# Major and Minor Infractions



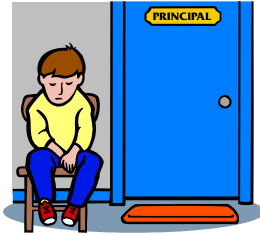
## Major Infractions

- ✓ **Fighting- Contact with the intent to harm**
- ✓ **Drugs/Alcohol**
- ✓ **Weapons**
- ✓ **Threat – Kill, shoot, stab**
- ✓ **Classroom Disruption – Causing harm to others, throwing chairs or tables**
- ✓ **Stealing – Money, walkman, personal items**

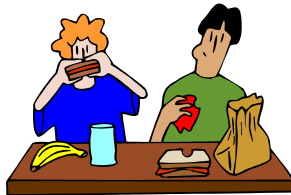
## Minor Infractions

- ✓ **Arguing**
- ✓ **Talking back**
- ✓ **Dress code**
- ✓ **Cheating**
- ✓ **Accidental contact – Not intentional to harm**
- ✓ **Classroom Disruption**
  - **Threat – “I’m going to kick your butt!”**
  - **Refusing to do work**
  - **Stealing – candy, pencil, erasers, classroom supplies, ect. (If you can replace it)**

# Classroom Management



# Lunchroom Plan



# BUS PLAN



# **PBS Box/Store Procedure**



- ❖ **PBS boxes are located in the front office.**
- ❖ **Shinning Star Cards are to be placed in the boxes no later than Thursday afternoons.**
- ❖ **Drawings are held on Friday morning announcements.**
- ❖ **Please send your students to the front office after Friday morning announcements. (Unless other wise told on announcements)**

# Referral Process



- ❖ Please use the **ORANGE COUNTY PUBLIC SCHOOLS** office referrals.
- ❖ Place the Office Referrals in the wire basket in the front office next to the sign in binder. (Not in our mailboxes)
- ❖ Please call the parents/guardians to let them know that an office referral has been written and an administrator will be contacting them.
- ❖ Please do not write other student's names on the referrals. Use the supplemental form or place a sticky note to list other names involved.
- ❖ The administrators will process the office referrals.
- ❖ The yellow copy will be put in your mailboxes for your records, and the pink copy will be sent home with the student.
- ❖ If a student receives a bus referral a bus note will be put in your box to notify you of the referral and consequences.
- ❖ Please use Clarcona's Classroom Referral.
- ❖ The white copy of the Classroom Referral is put in the wire basket in the front office next to the sign in binder. Yellow copy is kept for your records, and the pink copy is sent home with the student. Follow up with a phone call home.
- ❖ If a student receives 3 Classroom Referrals on the next offense an Office Referral is written. This is the teacher's responsibility to write the Office Referral on the 4<sup>th</sup> offense.

# Character Traits



# Rewards

